

## School Library Association of New South Wales

### General Committee member

1. Act as a liaison for SLA NSW membership.
2. Develop relationships with other associations
3. Attend meetings of other associations and report to committee, and/or co-ordinate receipt of reports from attendees representing SLA NSW at meetings of other associations
4. Promote the association and its activities to other associations
5. Develop, maintain or report on tasks, projects or activities as appropriate

### Procedures

1. Commit to the work of the committee. Attend faithfully committee meetings. Apologies for meetings should be tendered to the Secretary at least 24 hours prior to the meeting.
2. Keep a watching brief of the profession by subscribing to OZTL\_Net and local or district networks.
3. Any reports for meetings are to be sent to the Secretary at least 14 days prior to the scheduled meeting.
4. Attend planning days.
5. Attend induction session for new committee members, where appropriate.
6. Members of the committee may be asked to be responsible for sections of the website. If so, the website style sheet must be maintained at all times and the home page should not be changed without consultation with the Chair Publications